

## CHECKLIST FOR POTENTIAL GRADUATES

- \_\_\_\_\_ Fill out the ATS Graduating Student Questionnaire (Link)  
<https://qwizard.ats.edu/default.aspx?bid=125ff251-54ad-48bb-9df6-aa0ae14e04e7>
- \_\_\_\_\_ Make arrangements for academic garb (order form here)
- \_\_\_\_\_ Order graduation announcements (order form here)
- \_\_\_\_\_ Reserve accommodations for out-of-town guests
- \_\_\_\_\_ Send in name pronunciation form (here)
- \_\_\_\_\_ Purchase Saturday buffet brunch tickets at the Kiosk or Aramark office
- \_\_\_\_\_ Pick up graduation tickets in Office of Student Relations & Senior Placement
- \_\_\_\_\_ Check final grades (M.Div., M.A., M.A.(T.S.) and Th.M.) online
- \_\_\_\_\_ Schedule an exit interview with the Director of Admissions and Financial Aid
- \_\_\_\_\_ Return materials to the Seminary Libraries (including Reigner Reading Room)
- \_\_\_\_\_ Pay all outstanding bills to the Seminary – **this must be done no later than May 8<sup>th</sup>.**
- \_\_\_\_\_ Return forwarding address form to Office of Housing and Auxiliary Services
- \_\_\_\_\_ Pick up academic garb in Office of Student Relations & Senior Placement