

**Application for Advanced Placement Beyond Required Introductory Courses**  
*For MDiv, MA, MA(TS), and Dual(MDiv/MA) Students during first year of study*

**OT2101 Orientation to Old Testament Studies; NT2101 Introduction to the New Testament;  
TH2100 Systematic Theology**

If you believe that your previous undergraduate studies would qualify you for advanced placement for any of the required introductory courses, listed above, you need to apply. (See application process and deadlines below.) Advanced placement conversations with faculty members representing their Departments will be held during the Fall Orientation on Wednesday, September 3, 2:30-4:30 p.m. APs (advanced placements) are considered and approved by the Faculty at this meeting. If approved, these will be processed by the Registrar shortly following the meeting. Advanced placements for introductory courses **DO NOT** include any academic credit; furthermore, in place of taking the introductory course, students are required to enroll in a higher level area designated course, 3 credits, during the first year of study.

To apply for advanced placement:

- 1 – Email [registrar@ptsem.edu](mailto:registrar@ptsem.edu), using your PTS email address, and indicate the course(s) for which you are petitioning AP.
- 2 – Indicate in your email which transcript(s) you wish to have make available to the Faculty for their AP consideration. (The Registrar's Office will supply these.)
- 3 – Please attach copies of all course syllabi from the relevant courses. Although not required, they are highly recommended.
- 4—Advanced Placement in Old Testament is normally granted if a student has had two or more Old Testament courses in their undergraduate work that included significant attention to standard historical-critical issues. If a student has had only one semester-long Introduction to the Old Testament course, it is possible that the student **may** be granted Advanced Placement in Old Testament if the student brings the syllabus for the course and it demonstrates sufficient coverage of most major sections of the Old Testament and significant attention to standard historical-critical issues in biblical study.
- 5—The same qualifications, described for Old Testament, apply also to Advanced Placement in New Testament.

**September 1, 2014: Deadline** for submission of application and materials for consideration at the Fall Orientation September 3 AP meeting. If you miss the September 1 deadline, there will be the following additional opportunities:

**OT2101 Orientation to Old Testament Studies** - Students may also apply, via email to [registrar@ptsem.edu](mailto:registrar@ptsem.edu) for consideration at the end of the first week of fall classes on Thursday, September 11 or for consideration at the end of the second week of class on Thursday, September 18.

**NT2101 Introduction to the New Testament** - Students may also apply for consideration via email to [registrar@ptsem.edu](mailto:registrar@ptsem.edu) by November 13, just prior to registration for the spring semester courses. All petitions must be accompanied by the documentation specified above: authorized review of transcript and, if possible, copies of relevant course syllabi. No petitions will be accepted after this date.

**TH2100 Systematic Theology** - Students may also apply, via email to [registrar@ptsem.edu](mailto:registrar@ptsem.edu) for consideration on Thursday, November 13, just prior to registration for the spring semester courses. All petitions must be accompanied by the documentation specified above: authorized review of transcript and, if possible, copies of relevant course syllabi. No petitions will be accepted after this date.

There will be **NO** other opportunities for consideration. Any requests for advanced placement emailed directly to the instructors will be denied. Any and all applications for requests must be emailed by specified deadlines to [registrar@ptsem.edu](mailto:registrar@ptsem.edu).