Advanced Placement Application for Required Introductory Courses  
*For MDiv, MA, MA(TS), and Dual(MDiv/MA) Students during first year of study*

OT2101 Orientation to Old Testament Studies  
NT2101 Introduction to the New Testament;  
TH2100 Systematic Theology  

If you believe that your previous undergraduate studies would qualify you for advanced placement for any of the above required introductory courses, you must apply. (See application process and deadlines below.) Advanced placement conversations with faculty members representing their Departments will be held during the Fall Orientation. APs (advanced placements) are considered and approved by the Faculty and are processed by the Registrar shortly following approval. You will not receive any academic credit for an AP, and you are required to enroll in a higher level area (3 credit course), in place of the AP, during the first year of study.

To apply for advanced placement:
1 – Email registrar@ptsem.edu, using your PTS email address, and indicate the course(s) for which you are petitioning AP.
2 – Indicate in your email which transcript(s) from your admissions folder that you wish to have make available to the Faculty for their AP consideration. (The Registrar’s Office will supply these.)
3 – Please attach copies of all course syllabi from the relevant courses. Although not required, they are highly recommended.

**Advanced Placement in Old Testament** is normally granted if a student has had two or more Old Testament courses in their undergraduate work that included significant attention to standard historical-critical issues. If a student has had only one semester-long Introduction to the Old Testament course, it is possible that the student may be granted Advanced Placement in Old Testament if the student brings the syllabus for the course and it demonstrates sufficient coverage of most major sections of the Old Testament and significant attention to standard historical-critical issues in biblical study.

The same qualifications, described for Old Testament, apply also to **Advanced Placement in New Testament**.

**August 28, 2015 is the deadline** for submission of application and materials for consideration at the Fall Orientation AP meeting. If you miss the August 28 deadline, there will be the following additional opportunities:

**OT2101 Orientation to Old Testament Studies – Fall Semester**
Students may also apply, via email, to registrar@ptsem.edu for consideration at the end of the first week of the fall semester.

**NT2101 Introduction to the New Testament (offered during Spring Semester)**
Students may also apply for consideration, via email, to registrar@ptsem.edu by November 11, just prior to registration for the spring semester courses. All petitions must be accompanied by the documentation specified above: authorized review of transcript and, if possible, copies of relevant course syllabi. No petitions will be accepted after this date.

**TH2100 Systematic Theology (offered in Fall and Spring Semesters)**
Students may also apply, via email to registrar@ptsem.edu for consideration by November 11, just prior to registration for the spring semester courses. All petitions must be accompanied by the documentation specified above: authorized review of transcript and, if possible, copies of relevant course syllabi. No petitions will be accepted after this date.

There will be NO other opportunities for consideration. Any requests for advanced placement emailed directly to the instructors will be denied. Any and all applications for requests must be emailed by specified deadlines to registrar@ptsem.edu.