Princeton Seminary has hired Gallagher Student Health Special Risk to administer our student health Insurance Enrollment and Waiver process for the 2014-15 plan year. **All full-time PTS students must complete this process**. You must do this by visiting the following website that Gallagher has designed for our students at the link listed below.

https://www.gallagherstudent.com/students/user-login.php?idField=1305

Just set up your account with them and complete the enrollment or waiver process with them. Any questions you may have about this can be directed to them by calling them at 877-320-4347 or emailing them at ptsemstudent@gallagher.com.

They will be transmitting the results of this process to both PTS and in the case of those enrolling in the SHBP to HealthSmart (formerly Klais) our claims administrator so they can activate you in their system and produce your ID Cards. The earlier this is done, the sooner you will receive your ID card which will be active September 1st, the first day of coverage for the 2014-15 plan year.

**Deadline**  The deadline to complete the enrollment or waiver process is **August 31, 2014**

**BILLING**

Based on successfully completing this process with Gallagher, your student account will either be billed for the appropriate student health insurance premium charge or if you have successfully been approved for a waiver, that fee will be waived and not appear as a charge on your student account.

Here is the SHBP premium schedule of charges for 2014-15 September 1, 2014 through August 31, 2015. As returning students may see, the Seminary has not increase the students health insurance premium rates from those charged in 2013-14.

Single student       $2,800/year  
Student plus one     $8,210/year  
Student plus family  $9,220/year

Here is the link to the 2014-15 Student Health Benefits Brochure so you can have access to more detail about the SHBP. It can be found on the students services page of the portal under health resources.

https://our.ptsem.edu/uploadedfiles/Student%20Services/pdfs/2014-2015_SHBP.pdf

As always, please let us know if you have any questions in this regard.